



U.S. Department
of Transportation
**Federal Aviation
Administration**

Memorandum

Subject: **INFORMATION**: AIR-220 Guidance
Memorandum #93-2; FAA Order 8120.2A,
Production Approval and Surveillance Procedures

Date: September 7, 1993

From: Manager, Aircraft Manufacturing Division, AIR-200

Reply to
Attn. of: R. Tessier
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To: All Manufacturing Inspection Offices

Order 8120.2A, Production Approval and Surveillance Procedures, paragraph 154, describes the procedures for conducting non-QASAR team (PI/District Office) audits.. However, with the implementation of the Aircraft Certification Systems Evaluation Program (ACSEP), the guidance contained in paragraph 154 is currently incomplete.

Order 8120.2A will be changed to include the proper references to ACSEP. Until such time as the order is changed, please consider PI/District Office audits to be non-ACSEP audits. The following guidance is also provided until the order is changed:

a. Use the standardized evaluation criteria contained in draft Order 8100.ACSEP, The Aircraft Certification Systems Evaluation Program, and in the subsequent official issue of the order, as an aid to conduct these audits. Exercise caution in the use of criteria that is not related to applicable Federal Aviation Regulations or FAA-approved data, such as a quality manual.

b. Use the criteria for findings and observations contained in draft Order 8100.ACSEP, and in the subsequent official issue of the order.

c. Use draft FAA Form 8100.Record, ACSEP Record of Findings/Observations, contained in draft Order 8100.ACSEP, and in the subsequent official issue of the order, in lieu of FAA Form 8120-7, Systems Evaluation Record.

d. Local modification of FAA Form 8120-8, Quality Assurance Systems Analysis Review Report, Block 8A, Phase II, is permitted in order to list the 17 ACSEP subsystems.

e. Do not prepare an ACSEP evaluation report.

f. Do not send FAA Forms 8100. Record and 8120-8 to the System Surveillance Analysis Division, AIR-300. There are no plans at the present time to enter PI/District Office audit results into the ACSEP database.

If further clarification is necessary, please contact the Production Certification Branch, AIR-220, (202)267-8361.

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