

[4910-13]

**DEPARTMENT OF TRANSPORTATION**

**Federal Aviation Administration**

**Harmonization Initiatives**

**AGENCY:** Federal Aviation Administration, DOT.

**ACTION:** Notice of public meetings.

**SUMMARY:** The Federal Aviation Administration and the Joint Aviation Authorities will convene meetings to accept input from the public on the Harmonization Work Program. The Harmonization Work Program is the means by which the Federal Aviation Administration and the Joint Aviation Authorities carry out a commitment to harmonize, to the maximum extent possible, the rules regarding the operation and maintenance of civil aircraft, and the standards, practices, and procedures governing the design materials, workmanship, and construction of civil aircraft, aircraft engines, and other components. The purpose of this meeting is to provide an opportunity for the public to submit input to the Harmonization Work Program. This notice announces the date, time, location, and procedures for the public meeting.

**DATES:** The public meetings will be held on October 26, 27 and 29, 1999, starting at 10:30 a.m. each day. The meetings on simulator initiatives may begin earlier. Written comments are invited and must be received on or before October 20, 1999.

**ADDRESSES:** The public meeting will be held at Boeing Aircraft Corporation, 1200 Wilson Blvd., Arlington, VA (Rosslyn Metro Stop)

Persons unable to attend the meeting may mail their comments in triplicate to:  
Brenda Courtney, Federal Aviation Administration, Office of Rulemaking, ARM-  
200, 800 Independence Avenue, SW., Washington, DC 20591.

**FOR FURTHER INFORMATION CONTACT:** Requests to attend and present a statement  
at the meeting or questions regarding the logistics of the meeting should be  
directed to Brenda Courtney, Office of Rulemaking, 800 Independence Avenue,  
SW., Washington, DC 20591; telephone (202) 267-3327, telefax (202) 267-5075.

**SUPPLEMENTARY INFORMATION:** The Federal Aviation Administration and the Joint  
Aviation Authorities will convene meetings to accept input from the public on  
the Harmonization Work Program. The meetings will be held on October 26 and  
27 on Simulator Initiatives and October 27 and 29, 1999, on the remaining  
harmonization initiatives at Boeing Aircraft Corporation, 1200 Wilson Blvd.,  
Arlington, VA. The meetings are scheduled to begin at 10:30 a.m. each date,  
except the meetings on simulator initiatives may begin earlier. The agenda  
for the meetings will include:

October 26-27, 1999

Simulator Initiatives

October 27, 1999

Review of Action Items from the 1999 Annual Harmonization Conference  
General Session--Industry Issues and Concerns

October 29, 1999

FAA/JAA/Transport Canada News of Interest  
General Session--Response to Industry Issues and Concerns

Individuals wishing to attend and participate in the meetings must  
submit name, address, telephone/fax/email, and citizenship information to the

person listed under the title **FOR FURTHER INFORMATION CONTACT** not later than October 20, 1999. The list of attendees must be submitted to the Boeing Aircraft Corporation in advance of the meeting for security reasons and to prepare name badges that must be worn while in the building.

Lodging Arrangements: The Hyatt Arlington Hotel, 1325 Wilson Blvd., Arlington, VA 22209, telephone 703-525-1234, is located directly across the street from the Boeing Aircraft Corporation. A special lodging rate may be obtained by contacting the hotel by electronic mail to the following addresses; [rkurup@wasarpo.hyatt.com](mailto:rkurup@wasarpo.hyatt.com) and [csmith@wasarpo.hyatt.com](mailto:csmith@wasarpo.hyatt.com). Interested individuals should indicate that lodging is for attendance at the FAA/JAA Harmonization Management Team Meetings at the Boeing Aircraft Corporation. The Hyatt Arlington has a web site at [www.arlington.hyatt.com](http://www.arlington.hyatt.com) for additional information on the hotel and surrounding area.

#### **Participation at the Meetings**

The FAA should receive requests from persons who wish to present oral statements at the public meetings no later than October 20, 1999. Such requests should be submitted to Brenda Courtney as listed in the section titled "**FOR FURTHER INFORMATION CONTACT**" and should include a written summary of oral remarks to be presented, and an estimate of time needed for the presentation. Requests received after the date specified above will be scheduled if time is available; however, the name of those individuals may not appear on the written agenda.

The FAA will prepare a final agenda of speakers, which will be available at the meeting. Every effort will be made to accommodate as many speakers as possible. In addition, the amount of time allocated to each speaker may be less than the amount of time requested.

## Meeting Procedures

The following procedures are established to facilitate the meetings:

(1) There will be no admission fee or other charge to attend or to participate in the meeting. The meetings will be open to all persons who have requested in advance to present statements or who register on the day of the meeting subject to availability of space in the meeting room.

(2) There will be morning and afternoon breaks and lunch breaks.

(3) The meetings may adjourn early if scheduled speakers complete their statements in less time than currently is scheduled.

(4) An individual, whether speaking in a personal or a representative capacity on behalf of an organization, may be limited to a 10-minute statement. If possible, we will notify the speaker if additional time is available.

(5) The FAA will try to accommodate all speakers. If the available time does not permit this, speakers generally will be scheduled on a first-come-first-served basis. However, the FAA reserves the right to exclude some speakers if necessary to present a balance of viewpoints and issues.

(6) Sign and oral interpretation can be made available at the meetings, as well as an assistive listening device, if requested at the above number listed under **FOR FURTHER INFORMATION CONTACT** at least 10 calendar days before the meeting.

(7) Representatives of the FAA and JAA will preside over the meetings.

(8) The FAA and JAA will review and consider all material presented by participants at the meetings. Position papers or material presenting views or information related to proposed harmonization initiatives may be accepted at the discretion of the FAA and JAA presiding officers. The FAA requests that

persons participating in the meetings provide five (5) copies of all materials to be presented for distribution to the panel members; other copies may be provided to the audience at the discretion of the participant.

(9) Statements made by members of the meeting panel are intended to facilitate discussion of the issues or to clarify issues. Any statement made during the meeting by a member of the panel is not intended to be, and should not be construed as, a position of the FAA or JAA.

(10) The meetings are designed to solicit public views and more complete information on proposed harmonization initiatives. Therefore, the meetings will be conducted in an informal and nonadversarial manner. No individual will be subject to cross-examination by any other participant; however, panel members may ask questions to clarify a statement and to ensure a complete and accurate record.

Issued in Washington, D.C., on October 7, 1999.

Brenda D. Courtney, Manager  
Aircraft and Airport Rules Division