

# FEDERAL AVIATION ADMINISTRATION TRAVEL POLICY

## Chapter 302—Relocation Allowances

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### PART 302-42—ALLOWANCE FOR NONTEMPORARY STORAGE OF HOUSEHOLD GOODS

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### SUBPART A—GENERAL RULES

- § 302-42.1**      **What is the purpose of the allowance for nontemporary storage of household goods?**      To facilitate employee mobility by assisting the relocating employee to protect personal items while serving at an isolated or remote location or post of duty.
- § 302-42.2**      **Am I eligible for the allowance for nontemporary storage of household goods?**      You are eligible for the allowance for nontemporary storage of household goods if you are:
- (a) An employee authorized relocation benefits for a permanent change of station under part 302-3 and will be stationed at:
    - (1) An official station in an isolated or remote location; or
    - (2) A post of duty;
  - (b) A new appointee, or student trainee, authorized relocation benefits in connection with your assignment to your first official station under part 302-5; and will be stationed at:
    - (1) An official station in an isolated or remote location; or
    - (2) A post of duty.
  - (c) An employee authorized relocation benefits for a temporary change of station (TCS) under part 302-4.

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§ 302-42.3	<b>What expenses will FAA pay in connection with nontemporary storage of my household goods?</b>	FAA will pay your actual storage costs, including cost of necessary packing, crating, unpacking, uncrating, transportation to and from the place of storage, charges while in storage, and other necessary charges directly relating to the storage.
§ 302-42.4	<b>Who determines where FAA will store my household goods?</b>	FAA determines where it will store your household goods. FAA will store your household goods in Government-owned storage space or arrange for storage in a commercial or private storage facility depending on what it determines to be more suitable and economical.
§ 302-42.5	<b>What is the maximum amount of household goods that I may nontemporarily store at Government expense?</b>	You may store up to 18,000 pounds net weight at Government expense. The amount of household goods subject to the 18,000 pound net weight limitation includes household goods stored under this part and household goods transported under part 302-40.
§ 302-42.6	<b>How do I determine the net weight of my household goods and professional books, papers, and equipment?</b>	You determine the net weight in the same manner as you determine the net weight for transportation of household goods and professional books, papers, and equipment under § 302-40.6.
§ 302-42.7	<b>Must I obtain a bill of lading, weight certificate, or other document which shows gross weight and tare weight?</b>	Yes, unless: <ul style="list-style-type: none"><li>(a) No adequate scale is available at your point of origin, at any point en route, or at your destination;</li><li>(b) Your household goods are transported as a part-load and its weight could not be obtained at origin, en route, or at destination, without first unloading it or other part-loads being carried in the same vehicle; or</li><li>(c) Your household goods are not weighed because the carrier's charges are properly computed on a basis other than the weight or volume of the shipment.</li></ul>
§ 302-42.8	<b>May I nontemporarily store some of my household goods and transport other household goods to my new official station?</b>	Yes, so long as the total net weight of household goods stored and transported does not exceed the limitation established in § 302-42.5.
§ 302-42.9	<b>May I convert temporary storage of my household goods to nontemporary storage of my household goods?</b>	Yes, so long as you meet the conditions for nontemporary storage in either § 302-42.101 or § 302-42.201, or are performing a TCS.

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- § 302-42.10**      **May I convert storage of my household goods at personal expense to nontemporary storage of my household goods at Government expense?**
- Yes, if:
- (a) You meet the conditions for nontemporary storage in either § 302-42.101 or § 302-42.201, or are performing a TCS; and
  - (b) The total net weight of your household goods already transported and stored combined with the net weight of the household goods in personal storage to be converted do not exceed the maximum weight limitation in § 302-42.5.

### SUBPART B—NONTEMPORARY STORAGE WHILE STATIONED AT AN ISOLATED OR REMOTE LOCATION

- § 302-42.100**      **Must FAA pay an allowance for nontemporary storage of my household goods while I am stationed at an isolated or remote location?**
- No. FAA determines when it is in the Government's interest to pay for nontemporary storage of household goods.
- § 302-42.101**      **Under what conditions may I receive payment of the allowance for nontemporary storage for my household goods when I am stationed at an isolated or remote location?**
- You may receive payment if:
- (a) Your new official station is in a locality designated as an isolated or remote location;
  - (b) You sign a service agreement;
  - (c) Nontemporary storage is necessary since you cannot use your household goods at your new official station for one of the following reasons:
    - (1) The residence you are required to occupy does not accommodate your household goods; or
    - (2) There are no residences within a reasonable daily commuting distance of your official station that would accommodate your household goods;
  - (d) Nontemporary storage is not primarily for your convenience; and
  - ~~(b)~~ (e) You meet any other conditions established by your LOB, staff office, or Office of Chief Counsel.
- § 302-42.102**      **How long may FAA authorize the nontemporary storage of my household goods if I am stationed at an isolated or remote location?**
- FAA may authorize storage for a reasonable period not to exceed 1 year. FAA may authorize an extension(s) for a reasonable period not to exceed 1 year, but the total period of time cannot exceed 3 years.

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- § 302-42.103      **May FAA change my authorization for nontemporary storage of household goods based on changed circumstances?**      Yes, your authorizing official will periodically review your authorization, and if conditions at your new official station change, FAA may stop payment of nontemporary storage costs. FAA, however, will pay for transportation of your household goods to your new official station.
- § 302-42.104      **If I nontemporarily store my household goods while at an isolated or remote location, when must I remove the household goods from storage?**      You must remove the household goods from nontemporary storage by the first day of the second month after the month in which it is determined that you no longer meet the conditions for authorization of nontemporary storage of household goods.

### SUBPART C—NONTEMPORARY STORAGE WHILE STATIONED AT A POST OF DUTY

- § 302-42.200      **Must FAA pay an allowance for nontemporary storage of my household goods while I am stationed at a post of duty?**      No. FAA determines when it is in the Government's interest to pay for nontemporary storage of household goods.
- § 302-42.201      **Under what conditions may I receive payment of the allowance for nontemporary storage for my household goods when I am stationed at a post of duty?**      You may receive payment if:
- (a) Your new official station is a post of duty;
  - (b) You sign a service agreement;
  - (c) Nontemporary storage is necessary since:
    - (1) You are not authorized to take your household goods with you;
    - (2) You are not able to use the household goods at your post of duty;
    - (3) The storage is authorized in the public interest; or
    - (4) The estimated cost of nontemporary storage of your household goods is less than the estimated cost of transporting your household goods to your new official station; and
  - (d) You meet any other conditions established by your LOB, staff office, or Office of Chief Counsel.

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- § 302-42.202**      **How long may FAA authorize the nontemporary storage of my household goods if I am stationed at an isolated or remote location?**      FAA may authorize storage for a reasonable period not to exceed the length of your tour of duty plus one month prior to the time your tour of duty begins.
- § 302-42.203**      **May I continue nontemporary storage of my household goods at Government expense if I accept a subsequent tour(s) of duty at a post of duty?**      Yes, so long as you continue to meet the conditions in § 302-42.201, and you sign a new service agreement.
- § 302-42.204**      **If I nontemporarily store my household goods when I am stationed at a post of duty, by when must I remove the household goods from storage?**      You must remove the household goods from nontemporary storage by the first day of the second month after the month in which it is determined that you no longer meet the conditions for authorization of nontemporary storage of household goods, unless FAA decides to extend the time to avoid an inequity to you.

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### SUBPART D—NONTEMPORARY STORAGE WHILE PERFORMING A TEMPORARY CHANGE OF STATION

§ 302-42.300	<b>Must FAA pay an allowance for nontemporary storage of my household goods while I am performing a TCS?</b>	Yes, when nontemporary storage is necessary.
§ 302-42.301	<b>May I get nontemporary storage under this subpart if I perform a TCS to a temporary official station within CONUS which is not an isolated or remote location?</b>	Yes, if you perform a TCS, FAA will pay for nontemporary storage regardless of the location of your temporary official station, but only if such storage is necessary.
§ 302-42.302	<b>How long may FAA pay for nontemporary storage of household goods when I am performing a TCS?</b>	For the duration of your long-term assignment not to exceed 48 months.
§ 302-42.303	<b>If I nontemporarily store my household goods while performing a TCS, by when must I remove the household goods from storage?</b>	You must remove the household goods from nontemporary storage by the first day of the second month after either of the following: <ul style="list-style-type: none"><li>(a) The month in which your assignment ends;</li><li>(b) The month you separate from FAA; or</li><li>(c) The month you abandon your assignment.</li></ul>
§ 302-42.304	<b>What are the income tax consequences if FAA pays for nontemporary storage of my household goods while I am performing a TCS?</b>	You will be taxed on the amount of nontemporary storage expenses your agency pays. However, FAA will pay you a relocation income tax allowance under part 302-61 of this chapter for substantially all of the additional Federal, State and local income taxes you incur on the expenses your agency pays.